TEVETA
Technical Education, Vocational and Entrepreneurship Training Authority

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10th January 2019

CIRCULAR NO: 1 OF 2019

TO: Principals
Training Managers
Institutional Directors
Centre Managers
Registered TEVET Institutions in Zambia

SUBJECT: ACCREDITATION OF TRAINERS, ASSESSORS AND EXAMINERS

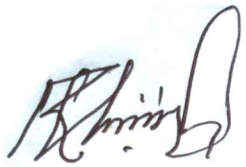
The Technical Education, Vocational and Entrepeurship Training Authority **(TEVETA)** wishes to inform stakeholders that we have taken note of all the concerns raised concerning the issue of having separate accreditation certificates in Trainers, Assessors and Examiners. Therefore to make it convenient for both the applicants and holders, from **1st January 2019**, TEVETA will start combing the accreditation of the certificates for Trainers, Assessors and Examiners.

The combination of the accreditation has been introduced because all the Trainers in TEVET are also involved in the assessing and examining of the students during their usual performance of training duties and therefore the need to also be accredited as examiners and/or assessors. This has also been introduced to improve on the efficiency in the accreditation processes.

The combinations of accreditation and the fee structure that have been introduced are as follows:-

a) Combination of Trainer, Assessor and Examiner - K1,300
b) Combination of Trainer with Assessor or Examiner - K1,000
c) Combination of Assessor and Examiner - K1,000
d) Assessor or Examiner only - K700

For any further clarifications, please contact the Finance Manager on 0211 253211



Cleophas Takaiza
ACTING DIRECTOR GENERAL
TECHNTCAL EDUCATION, VOCATIONAL AND ENTREPRENEURSHIP TRAINING AUTHORITY (TEVETA)