



## INVITATION FOR TRAINING PROPOSALS

### FINANCING SKILLS TRAINING FOR MICRO, SMALL AND MEDIUM ENTERPRISES (MSMEs) AND INFORMAL ECONOMY

#### Background

The Technical Education, Vocational, and Entrepreneurship Training Authority (TEVETA) is a statutory body under the Ministry of Technology and Science established under the Technical Education, Vocational and Entrepreneurship Training (TEVET) Act of No. 13 of 1998 and the Amendment Act No. 11 of 2005 to regulate, coordinate and monitor Technical Education, Vocational and Entrepreneurship Training in consultation with stakeholders. Amongst the responsibilities of TEVETA include the management of the Technical Education, Vocational and Entrepreneurship Training (TEVET) Fund. The TEVET Fund is a financing platform that purchases training services from training providers in the TEVET sector on a competitive basis, to facilitate skills development for both the formal and informal economy, at an arm's length transaction. It plays a critical role in the reform of the TEVET system by separating the provision of training from its financing. It also shifts the focus from quantity to quality. As a financier of training being procured from TEVET providers, the TEVET Fund is able to introduce standards and accountability into the system for the desired outcomes. The Fund also introduces performance incentives for training providers and, through its stakeholders, establishes rules for spending on training services that promote national development objectives, including equitable access.

#### Invitation to Training Providers

The Government of the Republic of Zambia, through the TEVET Fund, has set aside funds from the proceeds of the Skills Development Levy towards the implementation of the MSMEs and Informal Economy Training activities.

Therefore, the Authority is hereby inviting Training Institutions registered with TEVETA to submit training proposals for support through the Fund towards skills development for MSMEs and Informal Economy Training for the provision of training that meets the current market demands for this critical sector. This financing is available to TEVET providers whose request for financing will be considered responsive to the disbursement criteria.

#### Submission of Proposals

Training Providers will be required to submit five (5) copies of each of the proposals in a sealed envelope. The envelope should be clearly marked with the Name of the Applicant Institution and the Window for which the institution is applying.

**Closing date: Friday 21st November 2025 at 15:00hrs.** Proposals sent by Tele-fax or email will not be accepted. Opening of proposals will immediately follow closure of the Tender Box. Applicants are welcome to witness the opening of the Tender Box.

**DETAILED TERMS OF REFERENCE HAVE BEEN EMAILED TO ALL TEVET REGISTERED INSTITUTIONS. HOWEVER, THESE MAY ALSO BE DOWNLOADED FROM THE TEVETA WEBSITE [WWW.TEVETA.ORG.ZM](http://WWW.TEVETA.ORG.ZM).**

*Please note that the costs of preparing the proposal and of negotiating contracts, including a visit to TEVETA, if need be, are not reimbursable as a direct cost of the proposed funding. TEVETA is not bound to accept any of the proposals submitted. All proposals submitted will remain the property of TEVETA.*

**The Director General**

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