



CALL FOR TEVET HUMAN RESOURCES DEVELOPMENT NOMINATIONS

Background

The Technical Education, Vocational, and Entrepreneurship Training Authority (TEVETA) is a statutory body under the Ministry of Technology and Science established under the Technical Education, Vocational and Entrepreneurship Training (TEVET) Act of No. 13 of 1998 and the Amendment Act No. 11 of 2005 to regulate, coordinate and monitor Technical Education, Vocational and Entrepreneurship Training in consultation with stakeholders. Amongst the responsibilities of TEVETA include the management of the Technical Education, Vocational and Entrepreneurship Training (TEVET) Fund.

Invitation to Trainers, Assessors and Examiners from TEVET Providers

The Government of the Republic of Zambia has set aside funds from the proceeds of the Skills Development Levy towards the implementation of the TEVET Human Resource Development (HRD) activities through the TEVET Fund for economic transformation and skills acquisition under the Human Resource Development component of the Fund framework.

1. ABOUT THE TEVET FUND HUMAN RESOURCES DEVELOPMENT PROGRAMME (HRDP) SKILLS UPGRADE

The TEVET HRDP sponsorship will be two-fold – long-term and short-term as follows:

- a) Long-term sponsorship – Sponsorship will be for skills upgrade for trainers, assessors, and examiners accredited by TEVETA from TEVET registered training providers. This is for study programmes with a duration of longer than 1 year.
- b) Short-term sponsorship – Sponsorship will be for skills upgrade for all TEVET staff including management. This is for study programmes with a duration of less than 1 year.

2. FIELD(S) OF STUDY:

- a) Long-term sponsorship - All subject areas are eligible, although priority will be given to those applications seeking to study scarce and critical skills that demonstrate strong relevance to the country's development priorities (Tourism, Agriculture, Manufacturing, and Mining sectors supported by Energy, Transport and logistics, Technology and Infrastructure) in line with Eighth National Development Plan (8NDP). Skills sponsorship may also be made available to train with an international institution in special instances where no local institution can offer the required training.
- b) Short-term sponsorship – Any program relevant to the operations of the institution.

3. TARGET GROUP

The HRDP is targeted at enhancing/upgrading the knowledge and skills of trainers, assessors, examiners and management in registered TEVET Institutions. This includes new courses for skills emerging in the TEVET sector.

4. ELIGIBILITY CRITERIA

The eligibility requirements for these programme nominations include:

4.1. The nominating institutions must be registered with TEVETA.

4.2. Nominees must:

- a) Be TEVETA accredited.
- b) Be Zambian citizens with Green National Registration Cards (NRC).
- d) Show commitment that they will continue contributing to the TEVET sector upon completion of the course.
- g) Not be more than 55 years of age at the time of commencing the programme for long-term sponsorship. The short-term sponsorship has no age restriction.

Note: No application for sponsorship outside Zambia will be approved if the same course is available locally (this shall apply to all types of study).

5. HRDP GRANT TERMS

The skills upgrade financing will comprise the following:

- a) Tuition fees paid directly to the course host training institution.
- b) Full-board and lodging expenses.
- c) Book and transport allowances, as approved by the Government.
- d) Travel expenses, as approved by the Government.

6. NOMINATION SUBMISSION INSTRUCTIONS

All nominations shall be in line with the Terms of Reference (ToRs) sent to all TEVET Institutions and should be addressed to the following:

**The Director General
Technical Education, Vocational and Entrepreneurship Training Authority (TEVETA)
Bird Cage Walk, Longacres
Private Bag RW 16X
LUSAKA.**

Any clarification or query can be forwarded to email: tevetfund@teveta.org.zm

7. DEADLINE FOR SUBMISSION OF NOMINATIONS

The closing date for submission of proposals is **Friday, 30th May 2025 at 15:00hrs**. Proposals sent by email will not be accepted. Opening of the proposals will be made immediately following closure of the Tender Box. Applicants are welcome to witness the Opening of the Tender Box.

All candidates who meet the criteria shown in this advertisement are encouraged to apply.