



INVITATION FOR TRAINING PROPOSALS

FINANCING SKILLS TRAINING FOR EMPLOYER BASED IN-SERVICE TRAINING

Background

The Technical Education, Vocational, and Entrepreneurship Training Authority (TEVETA) is a statutory body under the Ministry of Technology and Science established under the Technical Education, Vocational and Entrepreneurship Training Act of No. 13 of 1998 and the Amendment Act No. 11 of 2005 to regulate, coordinate and monitor technical education, vocational and entrepreneurship training in consultation with stakeholders. Amongst the responsibilities of TEVETA include the management of the Technical Education, Vocational and Entrepreneurship Training (TEVET) Fund.

Invitation to Employers and Training Providers

The Government of the Republic of Zambia, through the TEVET Fund, has set aside funds from the proceeds of the Skills Development Levy towards the implementation of Employer Based In-Service Training (EBT). The Authority is hereby inviting Employers, in collaboration with Training Institutions registered with TEVETA, to submit proposals for support towards skills development for employees' in-service training to enhance efficiency or productivity including training in line with statutory requirements in certain industries or sectors. This financing is available to Employers and TEVET providers whose request for financing will be considered responsive to the disbursement criteria for the window.

Submission of Proposals

Training Providers will be required to submit five (5) copies of each of the proposals in a sealed envelope. The envelope should be clearly marked with the **Name of the Applicant Institution and the Window for which the institution is applying.**

The closing date for submission of proposals is **Friday 6th December 2024 at 15:00hrs.** Proposals sent by Tele-fax or email will not be accepted. Opening of proposals will immediately follow closure of the Tender Box. Applicants are welcome to witness the opening of the tender box.

DETAILED TERMS OF REFERENCE HAVE BEEN EMAILED TO ALL TEVETA REGISTERED INSTITUTIONS. HOWEVER, THESE MAY ALSO BE DOWNLOADED FROM THE TEVETA WEBSITE @ www.teveta.org.zm.

Please note that the costs of preparing the proposal and of negotiating contracts, including visits to TEVETA if need be are not reimbursable as a direct cost of the proposed funding. TEVETA is not bound to accept any of the proposals submitted. All proposals submitted will remain the property of TEVETA.

**The Director General
Technical Education, Vocational and Entrepreneurship Training Authority (TEVETA)
Bird Cage Walk, Longacres
Private Bag RW 16X
LUSAKA.**

Tel: 253331-4; WhatsApp: +260954590783 Email: tevetfund@teveta.org.zm;