



CALL FOR TEVET HUMAN RESOURCES DEVELOPMENT NOMINATIONS

Background

The Technical Education, Vocational, and Entrepreneurship Training Authority (TEVETA) is a statutory body under the Ministry of Technology and Science established under the Technical Education, Vocational and Entrepreneurship Training (TEVET) Act of No. 13 of 1998 and the Amendment Act No. 11 of 2005 to regulate, coordinate and monitor Technical Education, Vocational and Entrepreneurship Training in consultation with stakeholders. Amongst the responsibilities of TEVETA include the management of the Technical Education, Vocational and Entrepreneurship Training (TEVET) Fund.

Invitation to Trainers, Instructors, Assessors and Examiners from TEVET Providers

The Government of the Republic of Zambia, through the Ministry of Technology and Science, has set aside funds from the proceeds of the Skills Development Levy towards the implementation of the TEVET Human Resource Development (HRD) activities through the TEVET Fund for economic transformation and job creation.

1. ABOUT THE TEVET FUND HUMAN RESOURCES DEVELOPMENT PROGRAMME (HRDP) SKILLS UPGRADE

The TEVET Fund HRDP skills upgrade for are for trainers, instructors, assessors, and examiners accredited by TEVETA from TEVET registered training providers. The financing of the skills upgrade programme is funded by the TEVET Fund under window 4 sub-component the Human Resource Development. The Terms of Reference and full details of the programme and information has been emailed to all registered TEVET Providers.

2. FIELD(S) OF STUDY:

All subject areas are eligible, although priority will be given to those applications seeking to study scarce and critical skills that demonstrate strong relevance to the country's development priorities (Tourism, Agriculture, Manufacturing, and Mining sectors and other support sectors such as Energy, Transport and logistics, Technology and Infrastructure) in line with Eighth National Development Plan (8NDP). The Fund will prioritize training programmes available from local institutions of learning. However, Skills upgrade may also be made available to train with an international institution in special instances where no local institution can offer the required training. Candidates are requested to apply for a course of study and obtain an acceptance letter.

3. TARGET GROUP

The HRDP is targeted at enhancing/upgrading the knowledge and skills of trainers, instructors, assessors, and examiners in registered TEVET Institutions. This includes new courses for skills emerging in the TEVET sector.

4. ELIGIBILITY CRITERIA

The eligibility requirements for these programme nominations include:

4.1. The nominating institutions must be registered with TEVETA

4.2. Nominees must:

- a) Be accredited with TEVETA as a trainer, instructor, examiner or assessor;
- b) Be Zambian citizens with Green National Registration Cards (NRC);
- c) Should show proof of acceptance in the course at the host institution;
- d) Show commitment that they will continue contributing to the TEVET sector and current employer upon completion of the course;
- e) Provide a satisfactory medical certificate of health obtained from a Government Health Facility;
- f) A letter of commitment from the institution, signed by the Principal, committing to grant paid study;
- g) Not be more than 45 years of age at the time of commencing the programme.

Note: No application for sponsorship outside Zambia will be approved if the same course is available locally (this shall apply to all types of study);

6. HRDP GRANT TERMS

The skills upgrade financing will comprise the following:

- a) Tuition fees paid directly to the course host training institution;
- b) Full board and lodging expenses;
- c) Book allowance;
- d) Travel expenses, as approved by Government.

7. DEADLINE FOR SUBMITTING NOMINATIONS

The closing date for submission of proposals is **Friday, 21st June 2024 at 15:00hrs**. Proposals sent by email will not be accepted. Opening of the proposals will be done immediately, following closure of the Tender Box. Applicants are welcome to witness the Opening of the Tender Box.

8. NOMINATION INSTRUCTIONS

All nominations shall be in line with the Terms of Reference (ToRs) sent to all TEVET Institutions and should be addressed to the office of the Director General, Technical Education, Vocational and Entrepreneurship Training Authority (TEVETA), Private Bag RW16X, Longacres, Birdcage Walk, Lusaka.

Any clarification or query can be forwarded to email: tevetfund@teveta.org.zm;