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Ref: TEV/DG/Admin /6

CIRCULAR NO: 17 OF 2020

TO: Principals
Directors
Managers
Registered Public TEVET Institutions – Zambia

DATE: 24th June 2020

SUBJECT: ADMINISTRATION OF THE JULY AND DECEMBER 2020 EXAMINATION SESSIONS

The Technical Education Vocational and Entrepreneurship Training Authority (TEVETA) wishes to inform all registered training providers and students that the closing date for registration of candidates for the **July 2020 examination session will be on 26th June 2020.**

Furthermore, TEVETA wishes to inform training providers and students that it will **only administer two (2) examinations diets this year, one in July and another in December.** The July 2020 examination session will cater for **all candidates** (regardless of the level) who had initially enrolled to sit for the April/May 2020 examination session, including all those who registered for examination after closure of colleges due COVID 19 between March and 26th June 2020. The examination session for July 2020 will be conducted **from 27th July, 2020 to 7th August, 2020.**

The December 2020 examinations shall be administered from **7th to 23 December 2020.** This examination session will cater for **only candidates in the graduation year (Final year of study, this include 3rd Year students at Diploma and Technician Levels, 2nd Year students at Certificate/Craft Levels and all Levels for trade test students)** who before the advent of COVID 19 were scheduled to sit for examinations during **the July/August 2020 and November/ December 2020 sessions.** The Learner data management system (LDMS) is now open for institutions to register and make payments for candidates earmarked to sit for examinations in the December 2020. The closing date for uploading of examination entries and paying of examination fees for the December 2020 examination session is **2nd October 2020.** The schedules for the submission of continuous assessment (CA) results and CA verification are indicated in the attached revised 2020 assessment and examinations activity framework. You may contact Mrs. C. Muwezwa, Manager Assessment Administration and Certification for any related queries on +260 211 253211.

Cleophas Takaiza

DIRECTOR GENERAL

TECHNICAL EDUCATION, VOCATIONAL AND ENTREPRENEURSHIP TRAINING AUTHORITY