



NEW STRUCTURE FOR FEES EFFECTIVE 1ST JANUARY 2017

REGISTRATION, ACCREDITATION, EXAMINATIONS AND OTHER SERVICES

	SERVICE OFFERED	ZMW
1.0	REGISTRATION OF TRAINING INSTITUTIONS AND ACCREDITATION OF PROGRAMMES	
1.1	Application for Registration or renewal (per 3 year period)	9,000.00
1.2	Accreditation of Institutions to offer Diploma/ Technologist (per programme/per year)	900.00
1.3	Accreditation of Institutions to offer Advanced Certificate(Level 5) / Technician (per programme/per year)	800.00
1.4	Accreditation of Institutions to offer Certificate/Craft (Level 4) (per programme/per year)	700.00
1.5	Accreditation of Institutions to offer Trade Test Certificate (per programme/per year)	550.00
1.6	Accreditation of Institutions to offer Short Courses (All courses/per year)	2,000.00
1.7	Accreditation as a Local Examination Centre (per year)	900.00
2.0	ACCREDITATION OF TRAINERS, ASSESSORS, AND EXAMINERS	
2.1	Provisional Accreditation of Trainer (1year only)	200.00
2.2	Combination of Trainer Assessor and Examiner (3 year period)	1,300.00
2.3	Combination of Trainer with Assessor or Examiner (3 year period)	1,000.00
2.4	Combination of Assessor and Examiner (3 year period)	1,000.00
2.5	Assessor or Examiner Only	700.00
3.0	STUDENT REGISTRATION	
3.1	Enrolment fees	50.00
4.0	EXAMINATION REGISTRATION	
4.1	Examination fee per Theoretical Subject	100.00
4.2	Examination fee per Practical Subject	150.00
4.3	Examination Entry fee (for re-sitting candidates only)	50.00
4.4	Change or Correction of Details	1,000.00
4.5	Late Entry per subject (Students)	150.00
4.6	Late Entry per student (Training Provider)	300.00
4.7	Replacement of Certificate	1,800.00
4.8	Printing of Results Related Materials	500.00
4.9	Verification of TEVETA Certificates and Statements of Results	200.00
4.10	Exemptions per subject	150.00
4.11	Exemptions (whole Stage)	700.00

5.0	ASSESSMENT FEES	
5.1	Recognition of Prior Learning registration	150.00
5.2	Recognition of Prior Learning Assessment for ZQF 4 to ZQF 6 per programme	600.00
5.3	Recognition of Prior Learning Assessment per Trade Test Certification Programme	400.00
5.4	Skills awards Certification	400.00
5.5	Recognition of Prior Learning Assessment per Unit of Competency leading to Skills Award Certification	100.00
5.6	Recognition of Prior Learning express	1,000.00
6.0	TRADE TESTING FEES	
6.1	Level 1 (per sitting)	150.00
6.2	Level II (per sitting)	100.00
6.3	Level III (per sitting)	80.00
7.0	PENALTIES FOR NON COMPLIANCE	
7.1	Penalties for illegal operation as a Training Institution	18,000.00
7.2	Penalties for illegal operation as an Examination Centre	4,000.00
7.3	Penalties for use of unaccredited Trainers (per Trainer)	2,000.00
7.4	Penalties for use of unauthorised Curricula	2,000.00
7.5	Charge to training provider for Late submission of enrolment records (per student per subject)	150.00
7.6	Charge to training provider Late submission of CA (per student per subject)	150.00
7.7	Penalty for illegal candidates / writing under protest (per subject per candidate)	1,000.00

MODE OF PAYMENT

All fees payable to TEVETA for any services is by bank transfer or deposit (cash/cheque) directly into the TEVETA bank account. The following are the bank details:

Account Name: TEVETA

Account Number: 1124889300108

Branch: Civic Centre

Branch sort code: 010067

Bank: ZANACO

For more details, contact:

The Director General

Technical Education, Vocational and Entrepreneurship Training Authority

Phone Number: 0211- 253211

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